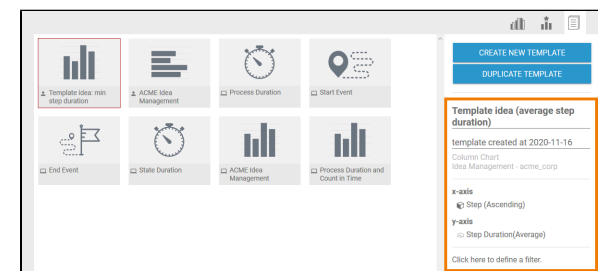


Editing a Template

You can edit your user-defined templates any time via the [templates sidebar](#). The user who created the template is authorized to make changes. In addition to that, a Process Mining administrator is authorized to edit **all** custom templates.

Editing the Settings of a Template

If you select a template, the settings are shown in the templates sidebar:



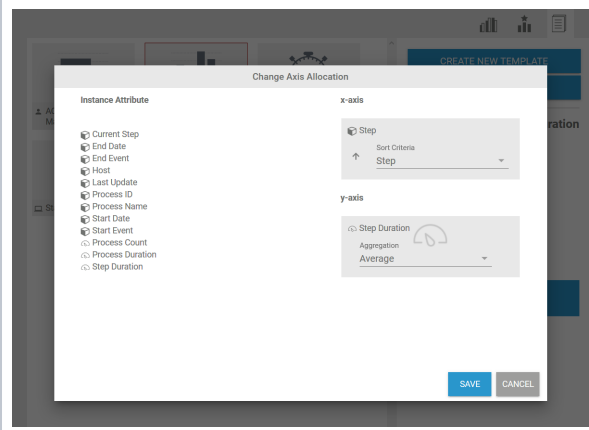
On this Page:

- [Editing the Settings of a Template](#)
- [Deleting a Template](#)

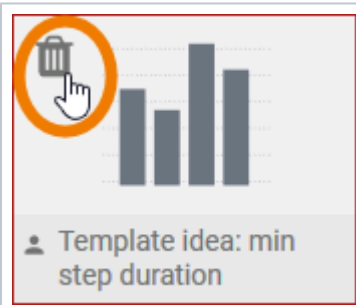

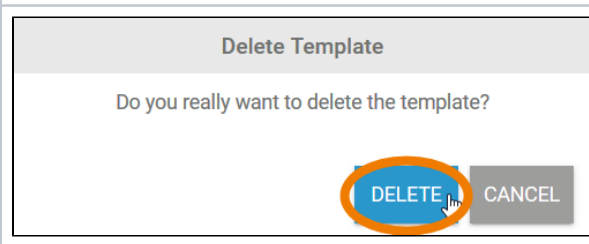
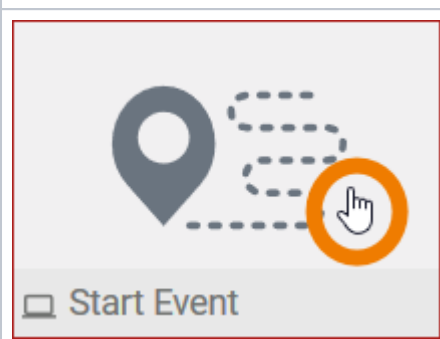
Related Pages:

- [Templates](#)
 - [Creating a Template](#)
 - [Creating a Template from an Analysis](#)
 - [Duplicating a Template](#)
 - [Using a Template](#)

	You can edit all settings of the template by clicking in the corresponding area.
	<p>You can enter changes to the title and description directly in the sidebar.</p> <p>Title changes are applied to the tile.</p>

	<p>Clicking on the axis allocations and the filter settings opens the respective pop-up window where you can edit the settings.</p>
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Deleting a Template

	<p>You can delete custom templates from the list of templates.</p> <p>Hover over a template to display the delete button</p> 
	<p>Accept the confirmation prompt to delete the template.</p>
	<p>If you hover over a system template, no delete button is shown: System templates can only be deleted by a Process Mining administrator.</p>