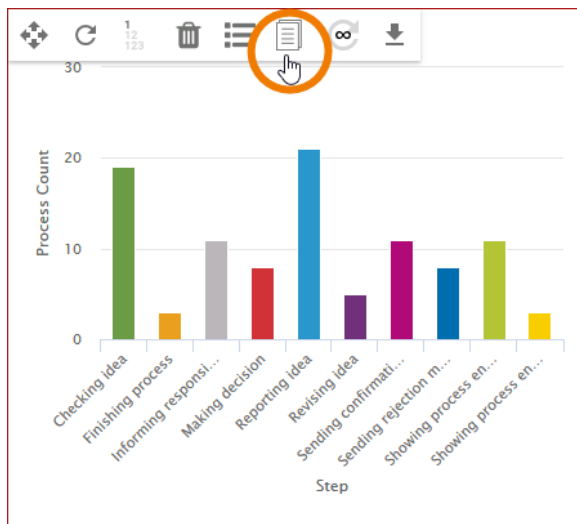


Creating a Template from an Analysis

Instead of creating a new template (refer to [Creating a Template](#)), you can also generate a template from an existing analysis. Move the mouse cursor over the corresponding analysis to display the analysis menu.



Select option **Template**



Create New Template

- 1 Enter name and description for your template.
- 2 Choose Chart Type
- 3 Choose Process
- 4 Allocating the Axes
- 5 Setting Filters (optional)

Idea Management (average step duration)
chart to monitor ACME's idea management

CANCEL BACK NEXT CREATE TEMPLATE

The **Create New Template Wizard** opens. The title and description of the analysis are applied. If you want to adapt them, you can change both entries.

Related Pages:

- **Templates**
 - Creating a Template
 - Editing a Template
 - Duplicating a Template
 - Using a Template

Create New Template

1

2

3

4

5

Enter name and description for your template.

Choose Chart Type

Choose Process

Allocating the Axes

Setting Filters (optional)

Template idea (average step duration)

templated created at 2019-12-20

CANCEL

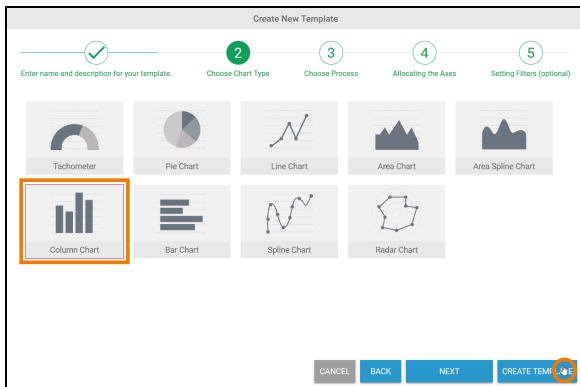
BACK

NEXT

CREATE TEMPLATE

Once the changes to the title and description have been completed, option **Create Template** is enabled. All other settings are taken from the master copy if you use this option now.

If you wish to change the analysis settings before creating the template, click **Next**.



The further steps in the wizard are pre-populated with data from the underlying analysis. Run through the wizard to modify the analysis settings for the template (refer to [Creating an Analysis](#) for details).

Option **Create Template** is available in every step of the wizard. Use it any time to create the template.

The new template will be added to the list of templates:

