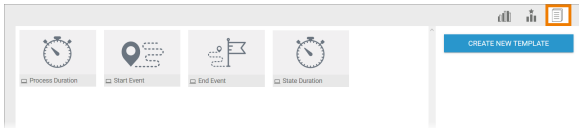


The Templates Sidebar

In some cases it is helpful to re-use the basic data of an analysis or to configure a new analysis based on that data. For these use cases, you should create a [template](#).

Open the **Templates** sidebar to create new templates and edit existing ones:



Scheer PAS Process Mining is delivered with four system templates:

Icon	Description
 Process Duration	Process Duration: Shows the average daily process duration in a line chart.
 Start Event	Start Event: Shows the daily distribution of the processes to start events in a bar chart.
 End Event	End Event: Shows the daily distribution of the processes to end events in a bar chart.
 State Duration	State duration: Shows the average daily function duration in a line chart.

On this Page:

- [Editing Template Properties](#)
 - [Naming the Template](#)
 - [Description](#)
 - [x-Axis/y-Axis](#)
 - [Filters](#)
- [Duplicating a Template](#)

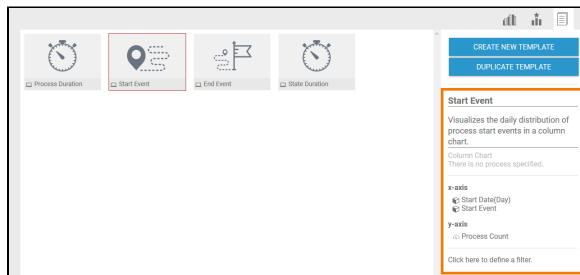
Related Pages:

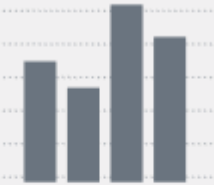
- [Templates](#)
- [The User Interface](#)
 - [The Analyses Sidebar](#)
 - [The Variants Sidebar](#)

The creation of new templates is supported by a wizard. Refer to chapter [Templates](#) for detailed explanations on the available options for templates. Use option **Create New Template** to open the template wizard (refer to [Creating a Template](#) for details).

Editing Template Properties

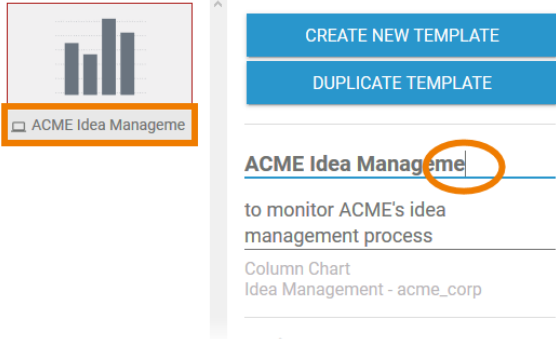
Select a template to display its basic data in the **Templates** sidebar:



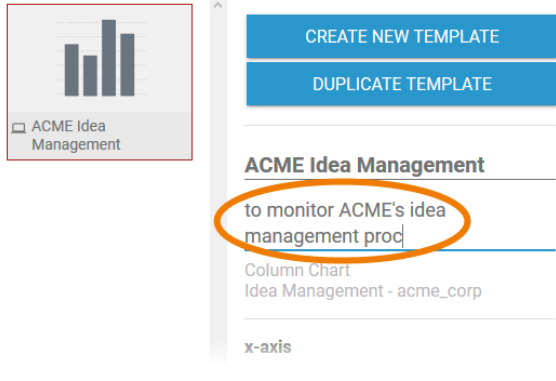
  Start Event	You can recognize system templates by the  symbol. System template settings are displayed in the sidebar, but you cannot edit them.
  ACME Idea Management	You can recognize user-defined templates by the  symbol. You can edit the settings of user-defined templates in the sidebar.

 Only an **administrator** can edit system templates and custom templates.

Naming the Template

	Click in the box to edit the title of the template. Your changes are directly applied to the template tile.
---	--

Description

	In this field you can describe the template in more detail. Click in the description field in order to edit it.
---	--

x-Axis/y-Axis

Change Axis Allocation

Instance Attribute

Current Step

End Date

End Event

Host

Last Update

Process ID

Process Name

Start Date

Start Event

Process Count

Process Duration

Step Duration

x-axis

Step

Sort Criteria

Step

y-axis

Process Count

SAVE

CANCEL

Clicking this area opens a diolag where you can change the selected axis allocation.

✔

Refer to Configuring Axis Allocation for details on axis allocation.

Filters

Change Filter

☐ Applying no filter

☒ Applying the following filter:

Consider all of the following rules

Field

SAVE CANCEL

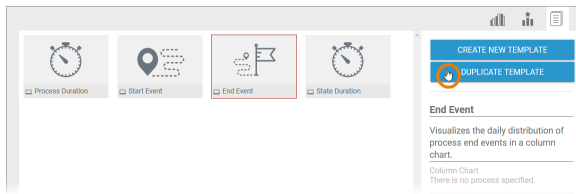
Click in the filter area to open and edit a template's filter settings.



Refer to Configuring Filter Settings.

Duplicating a Template

You can also use the sidebar to copy a template. Select the template you want to copy and use option **Duplicate Template**:



The **Create Template** wizard will open (refer to [Creating a Template](#) for details). You can change the template settings here or create an exact duplicate via option **Create New Template**. The copy is created and displayed in the user interface where you can edit its settings in the sidebar:

