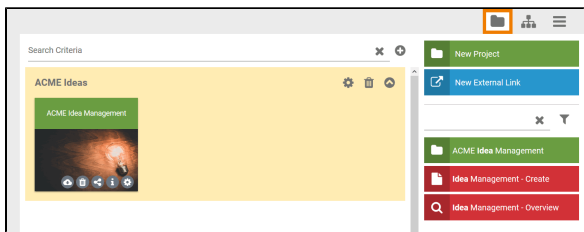


Step 7: App Execution

Your app is ready to be executed. Open your **Scheer PAS Cockpit**.

Creating a new Instance



In addition to the start link of project **ACME Idea Management** two new start links are now available:

- Idea Management - Create
- Idea Management - Overview

To start the process app, you can directly use these links in the sidebar - or you create corresponding tiles on your cockpit.

On this Page:


- [Creating a new Instance](#)
- [Mobile Execution](#)
- [Finishing the Process](#)

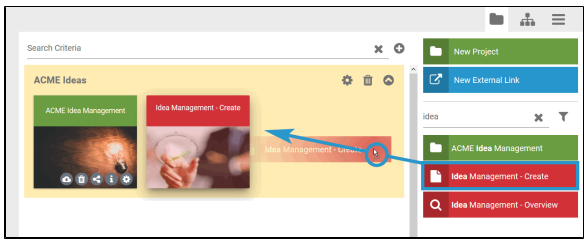
Related Pages:

- [Creating a Process App - Step by Step](#)
- [Creating a Mobile App - Step by Step](#)

Related Documentation:

- [BPaaS](#)
 - [Executing Processes](#)

 Since mobile start links are only executed at a browser moment mobile devices store they are not displayed in the cockpit.



Drag a start link from the sidebar and drop it in the group on the cockpit to create a tile.

My Great Idea

Name *

Department *

Creation Date

2020 - January - 02

Description *

Go to overview

Save

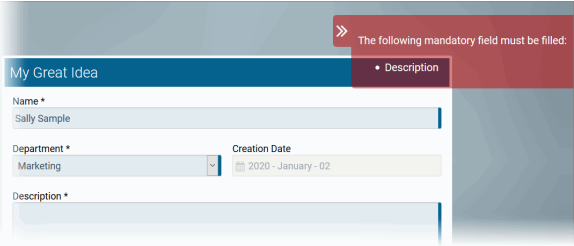
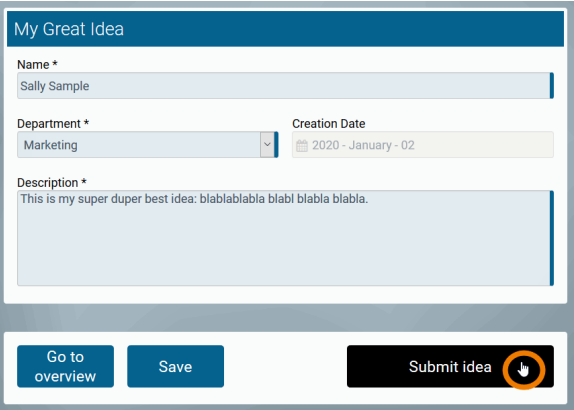
Submit idea

If you click on the tile or the link, the corresponding form will open and you can enter data.

Use the **Create** tile or link to open your first input form.

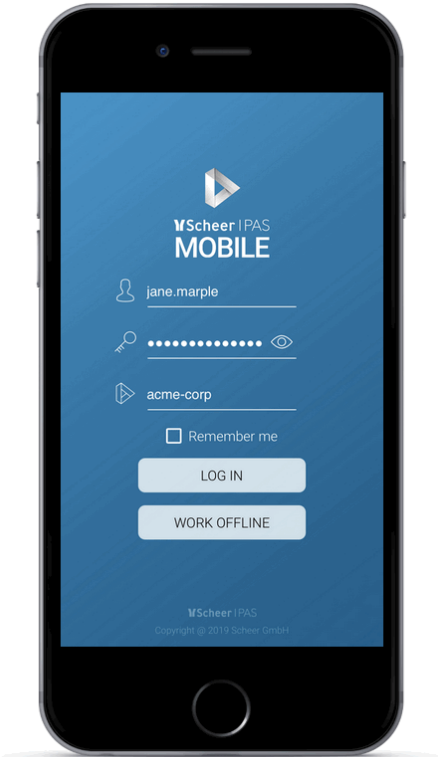

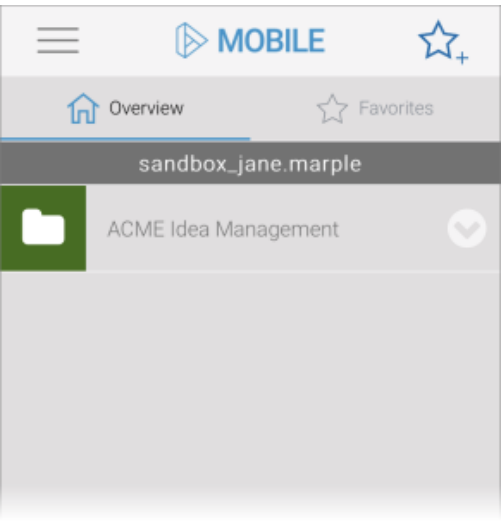
i

By default, the template CSS Bliue is assigned to the reference and the



	<p>e o v e r v i e w m o d e l o f a n e w l y c r e a t e d a p p r o j e c t.</p>
	<p>Required fields will be checked.</p> <p>If they are not filled, a corresponding message will be displayed.</p>
	<p>Click Next to switch to the next process step - and to your second input form.</p>



<div> <div>Go to overview</div> <div>Cancel</div> </div> <div>The current step can only be executed on mobile devices.</div>	<p>Since the second process step is connected to a mobile form, it is only executable on a mobile device with the Scheer PAS Mobile app.</p>
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Mobile Execution

	<p>Open the Scheer PAS Mobile app on your mobile device.</p> <div>  <p>For information on installing Scheer PAS Mobile visit the Mobile App Installation Guide.</p> </div>
	<p>The project ACME Idea Management is displayed on the start screen.</p> <p>Touch the project to open it.</p>

	<p>Within a project, all app projects containing mobile forms are displayed.</p> <p>Tap on your app project <i>Idea Management</i> to open it.</p>
	<p>Within the app project you will find the overview start link <i>Idea Management - Mobile Overview</i>. Since you already created one instance, the instance counter displays the number 1.</p>
	<p>As you activated the option Show as Favorite for the <i>Idea Management - Mobile Overview</i>, you have also direct access to the element by opening tab Favorites.</p> <p>Tap on the overview link.</p>



 Ideas to check

Creation Date

2020-01-02

Name


Sally Sample

Department

Marketing

Description

This is my super duper best idea:
bablablablabla blabla bla blabalba.





Your instance is displayed in the overview.

The data saved in the first (responsive) form is displayed as configured:

- Creation Date
- Name
- Department
- Description

Tap on the instance.



 Idea Check

Submitted Idea

Name

Sally Sample

Department

Marketing

Creation Date

2020 - January - 02

Description

This is my super duper best idea:
bablablablabla blabla bla blabalba.

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Approval

Approval *

☒ Yes ☐ No

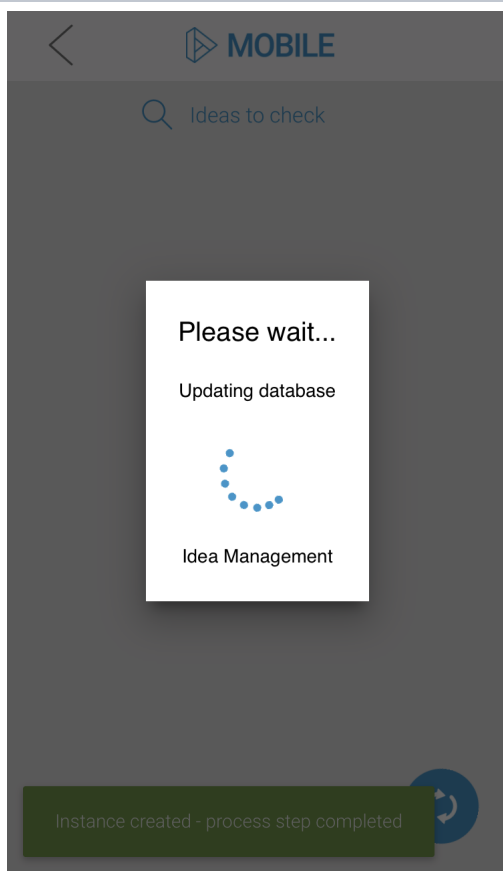
Fields marked with * are mandatory.

CANCEL

SUBMIT DECISION

The input form **Idea Check** opens.

Approve the idea.

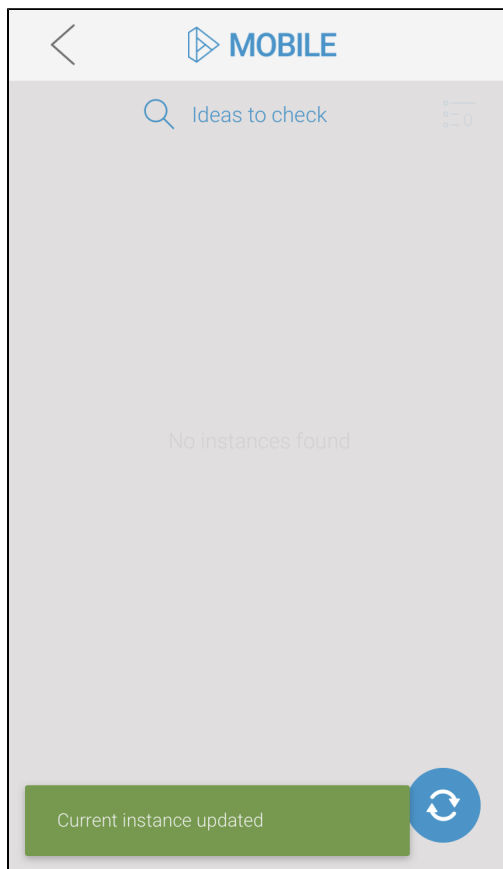


Your input is saved, the instance is sent to the next process step which is indicated by the green toast message:

- **Instance created - process step completed**

The data is uploaded. During the upload a corresponding message is displayed:

- **Please wait... Updating database**



After successful upload the overview is empty because there are currently no other instances in process step [Check idea](#).

Open your **Scheer PAS Cockpit** again.

Finishing the Process

The counter of the overview tile shows one available instance.

Open the overview.

Date	Name	Department	Approval
01/02/2020	Sally Sample	Marketing	Yes

The instance table displays the instance that you have just created and approved.

Click on the displayed instance.

The instance will open in the next process step.

Since you approved the idea in the last process step, the [Congratulations](#) form will open.

Click the **Next** button ([Show Summary](#)) to send the instance to the next process step.

Summary

Creation Date	2020 - January - 02		
Name	Sally Sample		
Department			
Name	Value		
Marketing	4		
Description	This is my super duper best idea: bablablabla blabla bla blabalba.		

Go to overview Finish Process

The summary form opens displaying the instance data.

Click the button Finish Process to send the data to the next process step.

Summary

>> The process is finished for this instance. The data of the last process step is displayed. Changes are not possible.

Creation Date	2020 - January - 02		
Name	Sally Sample		
Department			
Name	Value		
Marketing	4		
Description	This is my super duper best idea: bablablabla blabla bla blabalba.		

Go to overview Finish Process

Since the process step Display summary is the last process step, the data is now displayed in read-only mode and a corresponding message is shown.



You can create further instances now to check if the email message is sent if you reject an idea.

Check also if the summary is displayed for rejected ideas.