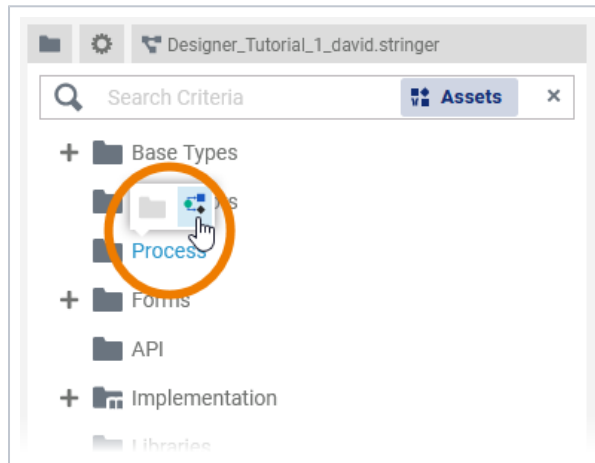



Tutorial 1 Drawing the Business Process

Business processes reside in the **Process** folder in the **Service** panel.

Create a Model



Go to the **Service** panel.

Hover over the **Process** folder of your service and use the quick action icon  **Add Model** to create a new BPMN model `Order_approval_1`.

Step 2: Designing the Forms

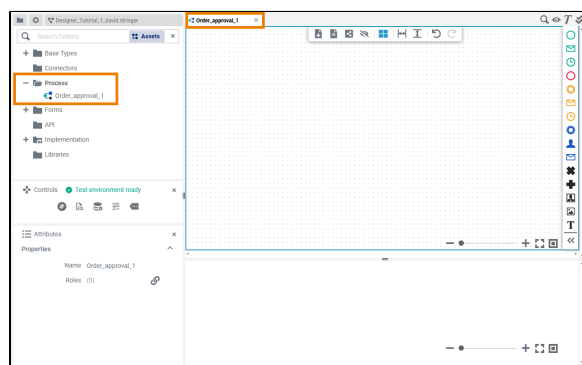
On this Page:

- [Create a Model](#)
- [Draw the Business Process](#)
 - [Some Hints for Working on the BPMN Canvas](#)

Related Documentation:

- [Scheer PAS | Designer Guide](#)
 - [Service Panel](#)
 - [Working with the BPMN Editor](#)
 - [Supported BPMN Elements](#)

The newly created model opens in a separate model tab.

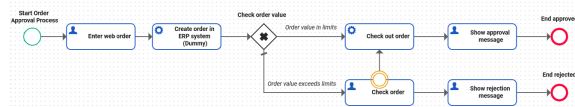


For more information on the model tab in general, e.g. an explanation of all window elements and features, refer to [Working with the BPMN Editor](#) in the Designer guide.

Draw the Business Process

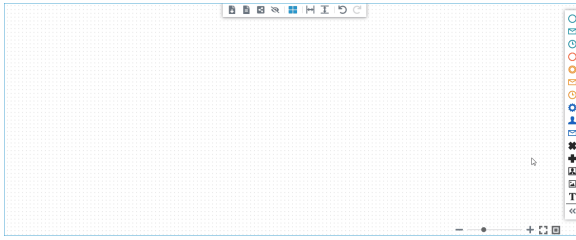
Follow Our Example User Story

To gain some experience first, David will implement a simplified process in a first iteration: the part of the process that does the automated processing if an order is within the limits.



The exceptional case that the order needs to be approved leads to a rejection for now. He will implement this case later.

Just start picking BPMN elements from the **Elements toolbar** on the right border of the BPMN editor and draw the process as depicted above. See [Some Hints](#) for help with special cases.



Click on the image to run through the animated version once. Click again to repeat.

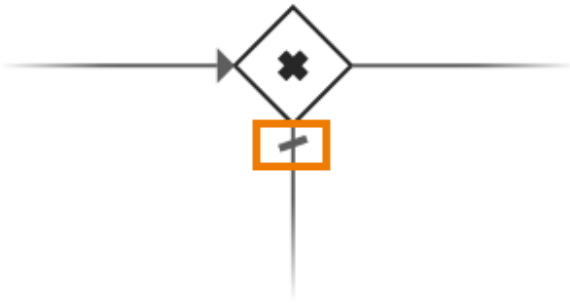
Some Hints for Working on the BPMN Canvas

Start Event



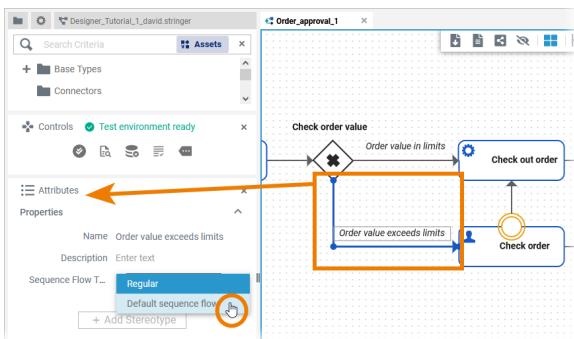
- Start dragging out the BPMN elements on the canvas one after another. They will connect automatically.
- By double-clicking on the name of a BPMN element, you can rename it.

Check order value



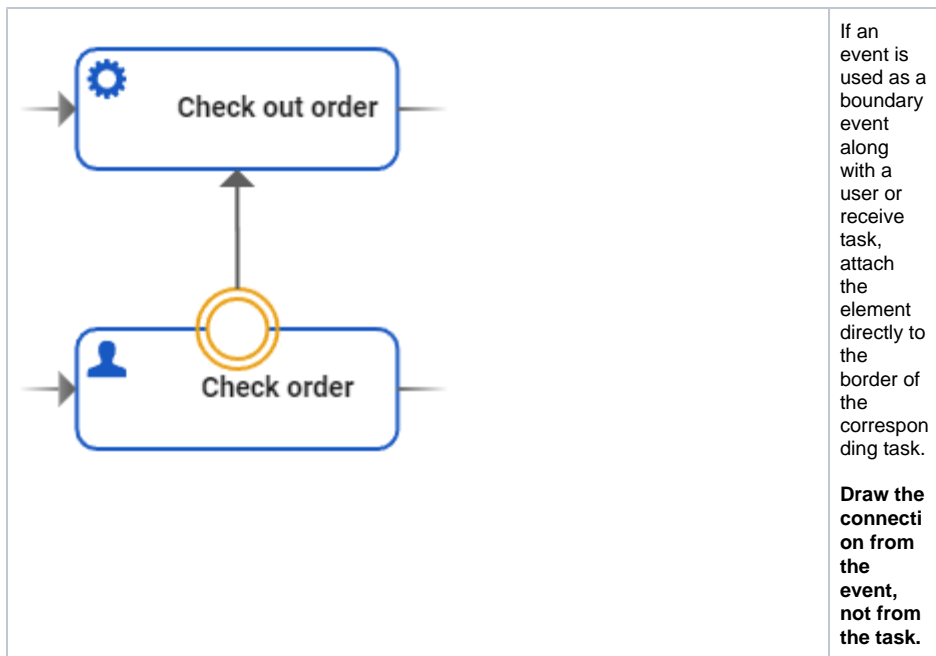
An exclusive gateway needs to have one outgoing flow that is marked as the **Default sequence flow**. This is the flow of the process that will be followed if all other conditions do not match.

The default flow is marked with a slash on the relation.



You can mark a sequence flow as to be the default by selecting it and changing the **Sequence Flow Type** in the **Attributes** panel.

For a detailed description of all available BPMN elements, refer to [Supported BPMN Elements](#) in the Designer guide.



Now that the business process is drawn, you can design the forms where users will later enter the required data.