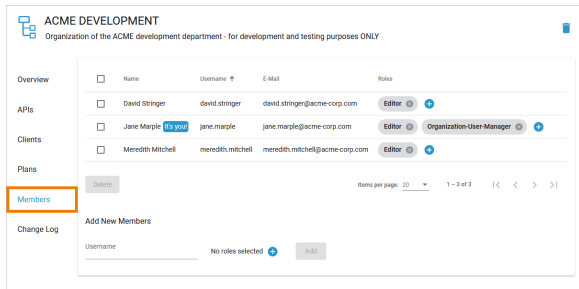


# Administrating Organization Members

**i** Only users with role **Organization-User-Manager** can add members to an organization and manage their role mapping. Users with profile **api\_management\_admin**, so-called "superadmins" (refer to [Administration](#)), bypass all memberships and can manage the content in all organizations.

Every user must be assigned to at least one organization to be able to use the API Management. In the **Members** tab of an organization, you can manage the members.



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- [Adding a Member](#)
- [Removing a Member](#)
- [Managing Roles](#)

## Related Pages:

- [Organizations](#)
  - [Organization Settings](#)
  - [Creating an Organization](#)
  - [Deleting an Organization](#)

## Applicable Roles

At least one role has to be assigned to API Management users. **Scheer PAS API Management** comes with the following standard roles:

| Role Name                        | Description   |
|----------------------------------|---|
| <b>Editor</b>                    | Authorizes the user to create, edit, delete and publish content.                        |
| <b>Organization-User-Manager</b> | A user with this role can add members to an organization and manage their role mapping. |
| <b>Viewer</b>                    | Grants the user the permission to view content.   |

**i** In API Management, a user can see all APIs for which he has explicit permissions (Viewer, Editor). The permissions are assigned in the corresponding organizations. In addition, a user can be assigned the profile **api\_management\_admin** in the user management (refer to [Administration Guide](#)) which makes him a "superadmin" who can see and do everything in API Management.

## Adding a Member

☐

Name

Username ↑

E-Mail

☐

David Stringer

david.stringer

david.stringer@acme-corp.com

☐

Jane Marple **It's you!**

jane.marple

jane.marple@acme-corp.com

☐

Meredith Mitchell

meredith.mitchell

meredith.mitchell@acme-corp.com

Delete

Add New Members

Username

cott

No roles selected **+**

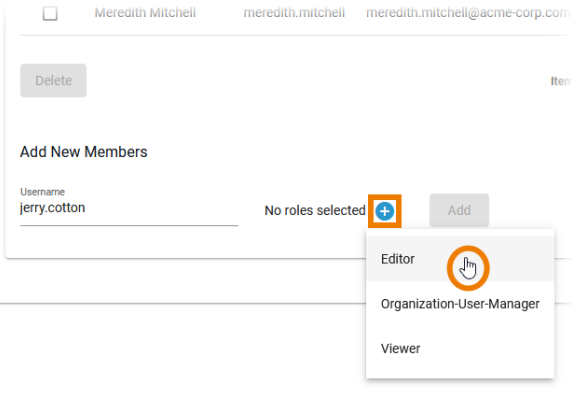
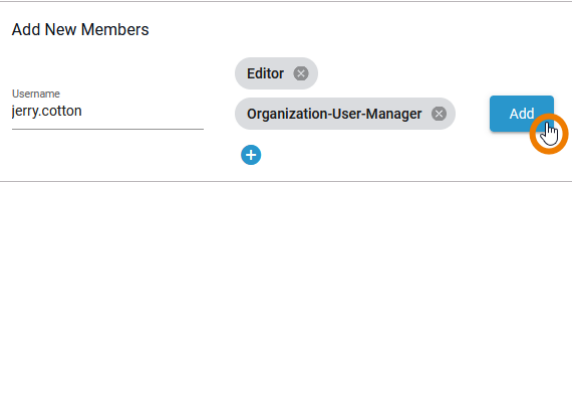

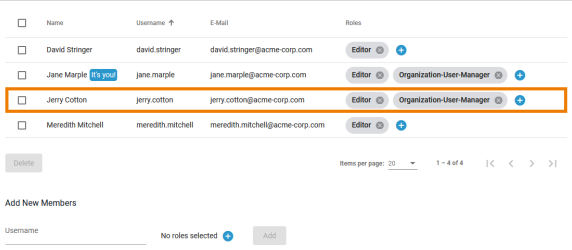
Add

Jerry Cotton (jerry.cotton)

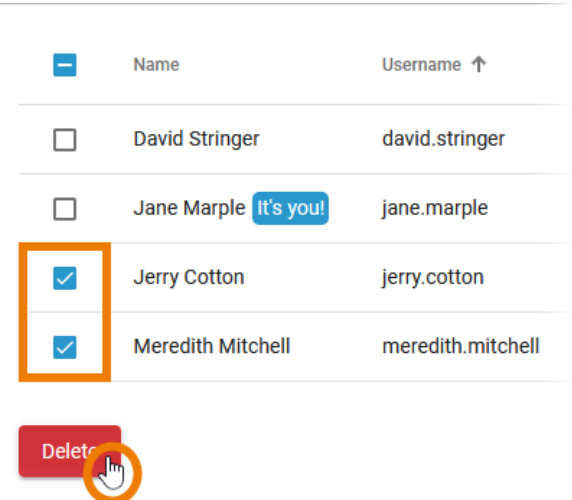
To assign a new user to an organization, go to section **Add New Members**.

In field **Username** search for a user and select the one you want to add from the displayed list.



|  |  |
|--|--|
|   | <p>Before you can add the user, you must select the roles you want to assign to him.</p>   |
|   | <p>You can assign multiple roles. For each new role you have to click  again.</p> <p>When you have selected all roles you want to assign, click <b>Add</b>.</p> |
|  | <p>The user will be displayed directly in the list of members.</p>   |

## Removing a Member

|   |   |
|---|---|
|  | <p>Select the member (or members) you want to remove and click <b>Delete</b>.</p> |
|---|---|

### Confirm Member Deletion

Are you sure you want to delete this member(s)?

☒ I confirm that I want to delete this member(s).

Delete

Cancel

You need to confirm the deletion in a separate pop-up.

## Managing Roles

All members of an organization are displayed in the **Members** tab. You can revise a user's role assignment directly in the list.

| <input type="checkbox"/> | Name              | Username          | E-Mail                          | Roles                            |
|--------------------------|-------------------|-------------------|---------------------------------|----------------------------------|
| <input type="checkbox"/> | David Stringer    | david.stringer    | david.stringer@acme-corp.com    | Editor                           |
| <input type="checkbox"/> | Jane Marple       | jane.marple       | jane.marple@acme-corp.com       | Editor Organization-User-Manager |
| <input type="checkbox"/> | Meredith Mitchell | meredith.mitchell | meredith.mitchell@acme-corp.com | Editor Organization-User-Manager |

Delete

Items per page: 10


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Add New Members

Username


No roles selected

Add

If you want to assign more roles to a member, click  to open the list of available roles.

| <input type="checkbox"/> | Name              | Username ↕        | E-Mail                          | Roles                                  |
|--------------------------|-------------------|-------------------|---------------------------------|--|
| <input type="checkbox"/> | David Stringer    | david.stringer    | david.stringer@acme-corp.com    | Editor ⓘ +                             |
| <input type="checkbox"/> | Jane Marple ⓘ     | jane.marple       | jane.marple@acme-corp.com       | Editor ⓘ Organization-User-Manager ⓘ + |
| <input type="checkbox"/> | Meredith Mitchell | meredith.mitchell | meredith.mitchell@acme-corp.com | Editor ⓘ Organization-User-Manager ⓘ + |

10 items per page: 25 1 - 3 of 3 < > >>

If you want to delete a role, click  in the grey role label.



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