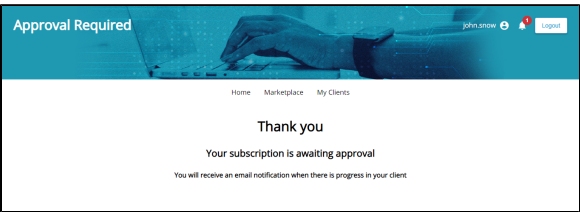


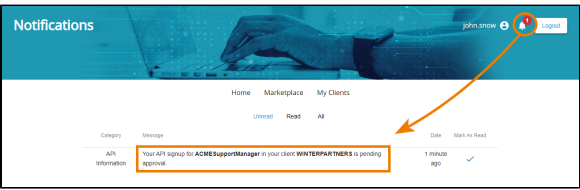
Handling Approval Requests

If a user wants to consume a private API, he must first register for it (refer to [Creating a Contract](#)). If approval is required for the plan he wants to subscribe to, the user has to wait for an API Management user with approval authorization to answer his request. On this page, we explain the approval process and its options.

i Users with profile `api_management_admin`, so-called "superadmins" (refer to [Administration](#)), bypass the approval process: Their requests do not need to wait for approval but are effective directly.

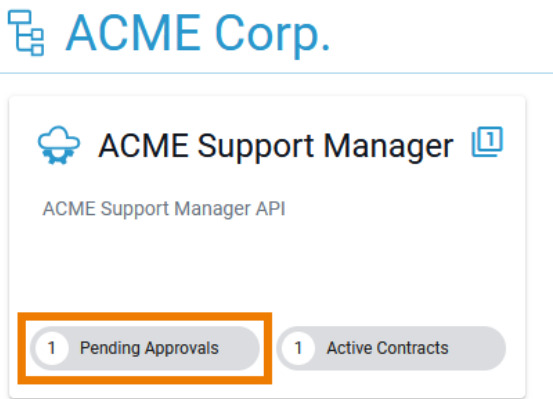


If a user has signed up for a plan that needs approval, a corresponding note is displayed when he finishes the signup wizard.



He will also get a notification in the API Developer Portal (refer to [Notifications](#)).

The user must now wait for his request to be processed.



At the same time, the open approval request is displayed in API Management:

- On the tile and details page of the related API.

On this Page:

- [Answering an Approval Request](#)

Related Pages:

- [Contracts](#)
 - [Creating a Contract](#)
 - [Deleting a Contract](#)
- [APIs](#)
- [Clients](#)
- [Plans](#)



WINTER & PARTNERS



No description available

1

Pending Approvals

1

Active Contracts

- On the tile and details page of the related client.

john.snow / WINTER & PARTNERS

Please enter a description

1.0

Refresh

Overview

Contracts

API Organization	API Name (Internal)	URL	Status
ACME DEVELOPMENT	Sched Test API (1.0)	https://john.snow/ACME/DEVELOPMENT/SchedTestAPI/1.0	Created
ACME Corp.	ACME Support Manager (1.0)	https://john.snow/STORAGE/NEST_SupportManagerExample/1.0	Pending Approval

Items per page: 25 | 1-2 of 2 | < >

Attached Policies

No policies attached

[Click here to attach a new policy](#)

API Key

708b0713-91ea-445e-a080-96a021240000

This API key is valid for all contracts of this client service

Useful Information

- Pending Approvals
- Active Contracts

If the client has been created during the creation of the contract, the client is also in state **Awaiting Approval** (refer to [Creating a Contract](#) for details)

Answering an Approval Request



ACME Corp.



ACME Support Manager



ACME Support Manager API

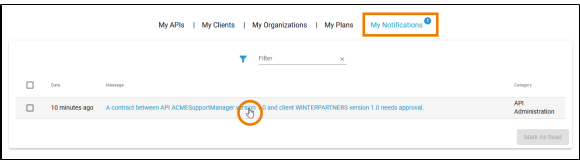
1

Pending Approvals

1

Active Contracts

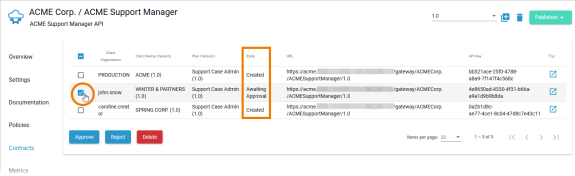
To handle an open approval request, the approver can click the **Pending Approvals** label on the API tile or details page.



Approver
s are
informed
about
open
approval
requests:

- via
the
**My
Noti
ficat
ions**
men
u in
API
Man
age
ment.
- via
emai
l
notifi
cation.

Both
notificatio
ns direct
the
approver
via link
to the **Co
ntracts**
tab of
the API's
details
page.



Column **S**
tate
indicates
which
contract
is
awaiting
approval.

To
handle
an
approval
request,
activate
the
contract
(s) in
state **Aw
aiting
Approval**.

This will
enable
the three
buttons
at the
bottom of
the page.

	Client Organization	Client Name (Company)	Plan (Services)	Status	URL	API Key	Test
<input type="checkbox"/>	PRODUCTION	ACME (1.0)	Support Case Admin	Created	https://acme1- /ACMESupportManager/1.0	gateway/ACMECorp b0521a0c-2378-478b- a3a9-7714774c366c	Test
<input checked="" type="checkbox"/>	john.snow	WINTER & PARTNERS (1.0)	Support Case Admin	Pending Approval	https://acme1- /ACMESupportManager/1.0	gateway/ACMECorp 4b810204-4330-4371-966a- 49411899506a	Test
<input type="checkbox"/>	candice.creativ	SPRING CORP (1.0)	Support Case Admin	Created	https://acme1- /ACMESupportManager/1.0	gateway/ACMECorp 0420118b- a9774615-b046-478b-746b11	Test

[Approve](#)
[Reject](#)
[Cancel](#)

Items per page: 20
 1 - 3 of 3
 < >

The enabled buttons indicate your options:

- Click **Approve** to allow the client to use the API. The requester is notified by email and gets a notification in his Developer Portal account.
- Click **Reject** to deny the request. The requester is notified by email and gets a notification in his Developer Portal account.

Contract Approval

Are you sure you want to approve the API signup request(s)?
The client version will be registered after approval.

Approve

Cancel

All possible actions must be confirmed in a separate pop-up window.

After contract approval, the client version is automatically registered.

Confirm Contract Rejection

Are you sure you want to reject the API signup request(s)?
Optionally, you can enter a rejection reason that will be sent out to the requester(s):

[Rejection Reason](#)

This is not part of the agreed contract with your company.

Reject

Cancel

During contract rejection, you can specify a rejection reason. The reason is included in the email that is sent to the requester.

ACME Corp. / ACME Support Manager
ACME Support Manager API

1.0

Overview

	Client Organization	Client Name	Client Version	Status	API Key	API Key	API Key
<input type="checkbox"/>	PRODUCTION	ACME (1.0)	Support Data Admin	Created	https://acme.com/...	gateway/ACME Corp.	16021000-1000-4780-4649-7147161580c
<input type="checkbox"/>	PRODUCTION	ACME (1.0)	Support Data Admin	Created	https://acme.com/...	gateway/ACME Corp.	16021000-1000-4780-4649-7147161580c
<input type="checkbox"/>	PRODUCTION	ACME (1.0)	Support Data Admin	Created	https://acme.com/...	gateway/ACME Corp.	16021000-1000-4780-4649-7147161580c
<input type="checkbox"/>	PRODUCTION	ACME (1.0)	Support Data Admin	Created	https://acme.com/...	gateway/ACME Corp.	16021000-1000-4780-4649-7147161580c
<input type="checkbox"/>	PRODUCTION	ACME (1.0)	Support Data Admin	Created	https://acme.com/...	gateway/ACME Corp.	16021000-1000-4780-4649-7147161580c

Contracts

If the request has been approved, the contract is displayed as **Created** in the **Contracts** tab.

ACME Corp. / ACME Support Manager
ACME Support Manager API

1.0

Overview

	Client Organization	Client Name	Client Version	Status	API Key	API Key	API Key
<input type="checkbox"/>	PRODUCTION	ACME (1.0)	Support Data Admin	Created	https://acme.com/...	gateway/ACME Corp.	16021000-1000-4780-4649-7147161580c
<input type="checkbox"/>	PRODUCTION	ACME (1.0)	Support Data Admin	Created	https://acme.com/...	gateway/ACME Corp.	16021000-1000-4780-4649-7147161580c
<input type="checkbox"/>	PRODUCTION	ACME (1.0)	Support Data Admin	Created	https://acme.com/...	gateway/ACME Corp.	16021000-1000-4780-4649-7147161580c

Contracts

If a request has been rejected, the contract is removed from the list in the **Contracts** tab.