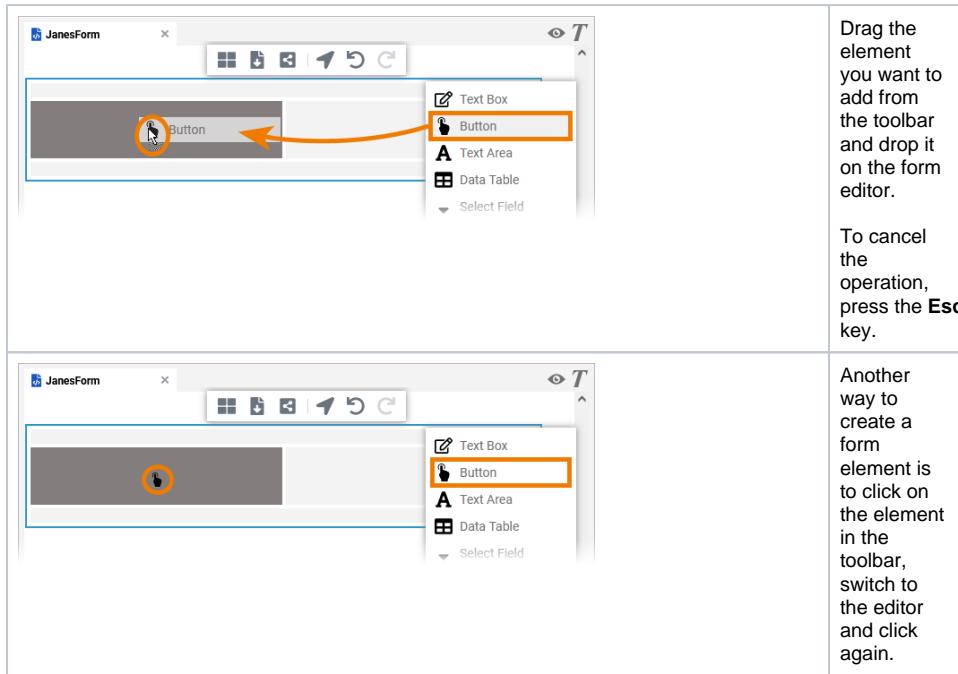


Adding Form Elements

Adding Elements to the Form Pane

Use the elements toolbar to add an element to the form.



The figure consists of two side-by-side screenshots of a software interface for creating forms. Both screenshots show a window titled 'JanesForm'. On the left is a toolbar with several icons: a grid, a file, a save, a back, a forward, and a refresh. On the right is a vertical list of form element types: 'Text Box' (with a pencil icon), 'Button' (with a hand icon, highlighted with an orange border), 'Text Area' (with a text icon), 'Data Table' (with a grid icon), and 'Select Field' (with a dropdown icon). In the bottom half of both screenshots, there is a form editor area. In the top screenshot, a button icon is being placed on a gray rectangular field, with an orange arrow pointing from the 'Button' icon in the toolbar to the field. In the bottom screenshot, the button icon is already placed on the gray rectangular field. The background of the editor area is white with a blue border around the fields.

Drag the element you want to add from the toolbar and drop it on the form editor.

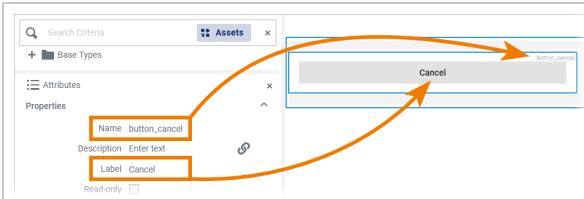
To cancel the operation, press the **Esc** key.

On this Page:

- [Adding Elements to the Form Pane](#)
- [Deleting Form Elements](#)

Related Pages:

- [Supported Form Elements](#)



To edit the created element, select it and switch to the attributes panel. Here you can enter a name and a label for the element.

- **Name:** This is the technical identifier for the element.
- **Label:** The content of this field will be displayed in the form.

 For more information go to [Supported Form Elements](#).



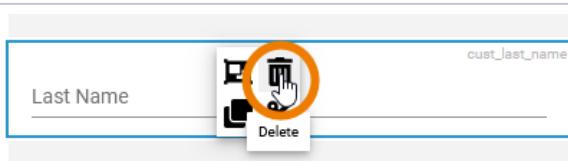
You can use the element context menu to edit this element. Right-click on an element to open the context menu.

Available options are:

- Select All
- Delete
- Copy
- Cut Element
- Paste Element

Deleting Form Elements

Form elements can also be deleted. Use the context menu to do so.



Open the context menu on the form element you want to delete and press icon .

You can also select the element and use the **Del** key on your keyboard.

You can undo the operation using **Ctrl+Z**.