

Adding a Profile

Before you create your own profiles, it is recommended to start with some preliminary considerations:

- How many users will you grant administration rights?
- Does a user need administrations rights for all PAS components or is it enough to give him permissions for selected components?
- Consider the use of naming conventions. They may help to maintain a good overview over the list of profiles.
- Where is the best place to manage the naming conventions, so that all administrators have access?



Use standard prefixes to organize the list of profiles, for example it_ for profiles of the IT department, hr_ for the human resources department etc.

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 - [Assigning Permissions](#)
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 - [Inserting Translations](#)

Creating a Profile

	Select Add Profile in Profiles menu in the sidebar.
	An empty profile data sheet opens.

Related Pages:

- [Managing Profiles](#)
 - [Editing a Profile](#)
- [Managing Users](#)
- [Managing Permissions](#)
- [Working With the User Management](#)

Entering Master Data

<div><div>Master Data</div><div><div><input checked="" type="checkbox"/> Profile active</div><div><div><div>Name</div><div>global_acme</div><div>Display Name</div><div>global_acme</div></div></div></div></div>	<p>In the Master Data section, insert a Name for the profile.</p> <p>As the profile's name must be unique, your input is automatically checked.</p> <p>Your entry will also be considered for the field Display Name, if you don't insert a separate display name.</p>
<div><div>Master Data</div><div><div><input checked="" type="checkbox"/> Profile active</div><div><div><div>Name</div><div>Allowed characters are 0-9, a-z and . - _ !</div><div>Display Name</div></div></div></div></div>	<p>The Name field must not be empty.</p> <p>Allowed characters are:</p> <ul style="list-style-type: none">• numbers 0-9• letters a-z and A-Z• special characters . - _ and !
<div><div>Master Data</div><div><div><input checked="" type="checkbox"/> Profile active</div><div><div><div>Name</div><div>global_acme</div><div>Display Name</div><div>ACME Test Space</div></div></div></div></div>	<p>If you want to display a name different to the technical identifier of the profile, insert the label you want to use instead in field Display Name.</p> <p>If filled, this name will be shown in the platform components.</p>



Go to [Insean T r a n s l a t i o n s](#) to know more about the translation options for a profile's display name.

Master Data

☒ Profile active

Name

global_acme



Display Name

ACME Test Space

Namespace

global_acme



Insert a namespace for your profile.



Use the same identifier for namespace and namespace of a profile.

Master Data

☒ Profile active

Name

acme_corp



Display Name

ACME Test Space

Namespace

acme_corp

This namespace is already in use.



The entries in fields **Name** and **Namespace** must be unique.

Therefore, your input is automatically checked.

If name or namespace are already in use, you need to change your entry.

New Profile

Master Data

☒ Profile active

Name
global_acme

Display Name
ACME Test Space

Namespace
global_acme

Permissions (0)

SAVE CANCEL

If you have entered the **Master Data**, you can already create the profile by clicking the **Save** button.

Show Profiles (42)

#	Name	Display Name	Namespace	Activated
32	keycloak_user	keycloak_user		Yes
33	kibana_user	kibana_user		Yes
34	api_devportal_user	api_devportal_user		Yes
35	integration_user	integration_user		Yes
36	api_management_user	api_management_user		Yes
37	sandbox_rose_bloom		sandbox_rose_bloom	Yes
38	sandbox_platform_keycloak_user_admin		sandbox_platform_keycloak_	Yes
39	api_management_admin	api_management_admin		Yes
40	user_management_admin	user_management_admin		Yes
41	test_profile	test_profile	profile for testing purposes	Yes

Saved successfully! [View Details](#)

Global ACME Test Space global_acme Yes

The profile data sheet is closed, the message **Successfully saved!** is displayed and the profile is added to the list.

You can use the link from the success message to reopen the profile's data sheet.

Before saving the profile, you can also [assign permissions](#), [assign users](#) and [insert translations](#). But this is not mandatory to create a profile.

Assigning Permissions

New Profile

Display Name
Global ACME Test Space

Namespace
global_acme

Permissions (0)

The profile is lacking permissions.

ASSIGN

CREATE A COPY SAVE CANCEL

You need to assign [permissions](#) to profiles, if you want to restrict access to the profile's content.

Click the **Assign** button in the permissions section to open the list of available permissions.



Generally, it is not necessary to assign a permission to a profile:

- Personal profiles ("sandbox") do not need down permission.

- The standards proposed already grant a certain level of necessity a permit is not to use the platform components.

← → New Profile - Assign Permissions

Search (145) ✕ 🔍

#	Name	Resource	Activated
116	<input type="checkbox"/> conformance-checking-app	(path"/app/conformance-checking-app/")	Yes
117	<input type="checkbox"/> conformance-checking-backend-app	(path"/app/conformance-checking-backend/")	Yes
118	<input type="checkbox"/> service_storage	(path"/service/storage/")	Yes
119	<input type="checkbox"/> service_cron-service_controlJob	(path"/service/cron/controlJob/")	Yes
120	<input checked="" type="checkbox"/> app_cron-app	(path"/app/cron/")	Yes
121	<input type="checkbox"/> service_cron-service_registerJob	(path"/service/cron/registerJob/")	Yes
122	<input type="checkbox"/> service_cron-service_unregisterJob	(path"/service/cron/unregisterJob/")	Yes
123	<input type="checkbox"/> service_cron-service_getJobs	(path"/service/cron/getJobs/")	Yes
124	<input type="checkbox"/> service_service-repository_getServices	(path"/service/service-repository/getServices/")	Yes

APPLY CANCEL

Use the corresponding checkboxes in the list to select the permissions you want to assign.

← → New Profile - Assign Permissions

Search (145) ✕ 🔍

#	Name	Resource	Activated
43	<input type="checkbox"/> app_user_admin	(path"/app/user-admin/")	Yes
44	<input type="checkbox"/> app_admin	(path"/app/admin/")	Yes
45	<input type="checkbox"/> app_file	(path"/app/file/")	Yes
46	<input checked="" type="checkbox"/> app_storage	(path"/app/storage/")	Yes
47	<input type="checkbox"/> transaction_logger	(path"/app/transaction-logger/")	Yes
48	<input type="checkbox"/> service_user_check_user	(path"/service/user/checkUser/")	Yes
49	<input type="checkbox"/> service_user_check_permissions	(path"/service/user/checkPermissions/")	Yes

app_storage service_storage

APPLY CANCEL

The chosen permissions are displayed in the footer of the list.

Click **Apply** to assign the permissions to the profile.

← → New Profiles

Namespace
acme_global

Permissions (2) ASSIGN MORE

Name	Resource	Activated		
app_storage	(path"/app/storage/")	true	✕	🔗
service_storage	(path"/service/storage/")	true	✕	🔗

SAVE CANCEL

Your selection is transferred to the **Permission** section of the profile data sheet.

i Do not forget to save the data sheet before closing it.

Assigning Users

← → New Profile

service_storage

('path'/'service/storage/*')

true

✕

User (0)

No users are assigned to this profile.

ASSIGN

SAVE

CANCEL

In a profile data sheet, the users assigned to the profile are listed in the **User** section.

If you create a new profile, you start with an empty **User** section. If you want to, you can assign the users to a profile within the profile's data sheet.

Click button **Assign** to assign users to the profile.

← → New Profile - Assign Users

acme (13) ✕

#	Last Name	First Name	Login	Company	Valid until	Activated	
1	<input checked="" type="checkbox"/>	Adler	Irene	irene.adler	ACME Corp.	12/31/2099	Yes
2	<input checked="" type="checkbox"/>	Marple	Jane	jane.marple	ACME Corp.	12/31/2099	Yes
3	<input type="checkbox"/>	Admin	ACME	acme.admin	ACME Corp.	12/31/2099	Yes
4	<input type="checkbox"/>	Watson	John	john.watson	ACME Corp.	12/31/2099	Yes
5	<input checked="" type="checkbox"/>	Doolittle	Eliza	eliza.doolittle	ACME Corp.	12/31/2099	Yes
6	<input type="checkbox"/>	West	Raymond	raymond.west	ACME Corp.	12/31/2099	Yes
7	<input checked="" type="checkbox"/>	Higgins	Henry	henry.higgins	ACME Corp.	12/31/2099	Yes
8	<input type="checkbox"/>	Bloom	Leopold	leopold.bloom	ACME Corp.	12/31/2099	Yes
9	<input type="checkbox"/>	Copperfield	David	david.copperfield	ACME Corp.	12/31/2099	Yes
10	<input type="checkbox"/>	Stringer	David	david.stringer	ACME Corp.	12/31/2099	Yes

eliza.doolittle irene.adler jane.marple

APPLY

CANCEL

The list of all available [users](#) opens.

Use the corresponding checkboxes to choose the users you want to assign.

← → New Profile - Assign Users

(13) ✕

#	Last Name	First Name	Login	Company	Valid until	Activated	
1	<input checked="" type="checkbox"/>	Adler	Irene	irene.adler	ACME Corp.	12/31/2099	Yes
2	<input checked="" type="checkbox"/>	Marple	Jane	jane.marple	ACME Corp.	12/31/2099	Yes
3	<input type="checkbox"/>	Admin	ACME	acme.admin	ACME Corp.	12/31/2099	Yes
4	<input type="checkbox"/>	Watson	John	john.watson	ACME Corp.	12/31/2099	Yes
5	<input checked="" type="checkbox"/>	Doolittle	Eliza	eliza.doolittle	ACME Corp.	12/31/2099	Yes
6	<input type="checkbox"/>	West	Raymond	raymond.west	ACME Corp.	12/31/2099	Yes
7	<input checked="" type="checkbox"/>	Higgins	Henry	henry.higgins	ACME Corp.	12/31/2099	Yes
8	<input type="checkbox"/>	Bloom	Leopold	leopold.bloom	ACME Corp.	12/31/2099	Yes
9	<input type="checkbox"/>	Copperfield	David	david.copperfield	ACME Corp.	12/31/2099	Yes
10	<input type="checkbox"/>	Stringer	David	david.stringer	ACME Corp.	12/31/2099	Yes

eliza.doolittle henry.higgins irene.adler jane.marple

APPLY

CANCEL

All selected users are displayed in the footer of the list.

Click **Apply** to assign the users to the profile.

New Profile

service_storage

{path:"/service/storage*"}

true

✕

User (4)

ASSIGN MORE

Last Name

First Name

Login

Adler

Irene

irene.adler

✕

Marple

Jane

jane.marple

✕

Doolittle

Eliza

eliza.doolittle

✕

Higgins

Henry

henry.higgins

✕

SAVE

CANCEL

Your selection is transferred to the **User** section of the profile data sheet.

When all necessary users have been assigned, you can save the profile data sheet or continue to edit the profile by [inserting translations](#).

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If you want to grant the user write permission, you have to switch to the

er's data sheet and enable the corresponding check box in section **Profile**.

Inserting Translations

The profile name inserted in section **Master Data** is a technical name for the profile. In section **Translations** you can insert translations for the profile's display names.

Translations

EDIT TRANSLATIONS

Use window **Translations** to insert the display name in different languages.

Translations

German

English

French

Clicking button **Edit Translations** will show the fields **German, English** and **French**.

The names inserted in those fields will be shown in BPaaS according to the language selected for the user interface.