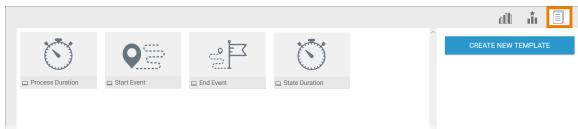


The Templates Sidebar

In some cases it is helpful to re-use the basic data of an analysis or to configure a new analysis based on that data. For these use cases, you should create a [template](#).

Open the **Templates** sidebar to create new templates and edit existing ones:



Scheer PAS Process Mining is delivered with four system templates:

Icon	Description
Process Duration	Process Duration: Shows the average daily process duration in a line chart.
Start Event	Start Event: Shows the daily distribution of the processes to start events in a bar chart.
End Event	End Event: Shows the daily distribution of the processes to end events in a bar chart.
State Duration	State duration: Shows the average daily function duration in a line chart.

On this Page:

- [Editing Template Properties](#)
 - [Naming the Template](#)
 - [Description](#)
 - [x-Axis/y-Axis](#)
 - [Filters](#)
- [Duplicating a Template](#)

Related Pages:

- [Templates](#)
- [The User Interface](#)
 - [The Analyses Sidebar](#)
 - [The Variants Sidebar](#)

The creation of new templates is supported by a wizard. Refer to chapter [Templates](#) for detailed explanations on the available options for templates. Use option **Create New Template** to open the template wizard (refer to [Creating a Template](#) for details).

Editing Template Properties

Select a template to display its basic data in the **Templates** sidebar:

The screenshot shows the SAP Fiori Launchpad interface. At the top, there's a toolbar with icons for search, refresh, and navigation. Below it is the **CREATE NEW TEMPLATE** button. The sidebar on the left lists four template types: **Process Duration**, **Start Event** (which is highlighted with a red border), **End Event**, and **State Duration**. The **Start Event** card displays a column chart titled "Start Event" with the following details:

- Visualizes the daily distribution of process start events in a column chart.**
- Column Chart:** There is no process specified.
- X-axis:**
 - Start Date/Day
 - Start Event
- Y-axis:**
 - Process Count

Below the sidebar, there are two template cards:

- Start Event:** This card features a location pin icon and a bar chart icon. It is labeled "Start Event" with an orange square icon. To its right, text says: "You can recognize system templates by the ' symbol. System template settings are displayed in the sidebar, but you cannot edit them."
- ACME Idea Management:** This card features a person icon and a bar chart icon. It is labeled "ACME Idea Management" with an orange square icon. To its right, text says: "You can recognize user-defined templates by the 

Info: Only an **administrator** can edit system templates and custom templates.

Naming the Template

The screenshot shows a user interface for creating or editing a template. On the left, there's a preview area with a bar chart icon and the text "ACME Idea Management". To the right, there are two blue buttons: "CREATE NEW TEMPLATE" and "DUPLICATE TEMPLATE". Below these buttons is a title input field containing "ACME Idea Management", which is highlighted with a red border and a cursor is visible inside it. A circled orange circle highlights this title field. Underneath the title, there's a description: "to monitor ACME's idea management process". Further down, it says "Column Chart" and "Idea Management - acme_corp". At the bottom of the template card, there's some small text: "x-axis" and "y-axis".

Click in the box to edit the title of the template. Your changes are directly applied to the template tile.

Description

This screenshot is similar to the previous one but focuses on the description field. The title "ACME Idea Management" is now displayed in a larger, bold black font, indicating it has been successfully edited. The description "to monitor ACME's idea management process" is also present and highlighted with a red border and a cursor. The rest of the template card (Column Chart, Idea Management - acme_corp, x-axis, y-axis) remains the same. A circled orange circle highlights the edited title.

In this field you can describe the template in more detail. Click in the description field in order to edit it.

x-Axis/y-Axis

Change Axis Allocation

Instance Attribute

- Current Step
- End Date
- End Event
- Host
- Last Update
- Process ID
- Process Name
- Start Date
- Start Event
- Process Count
- Process Duration
- Step Duration

x-axis

Step

Sort Criteria

Step

y-axis

Process Count

SAVE CANCEL

Clicking this area opens a dialog where you can change the selected axis allocation.



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Change Filter

Applying no filter

Applying the following filter:

Consider all of the following rules

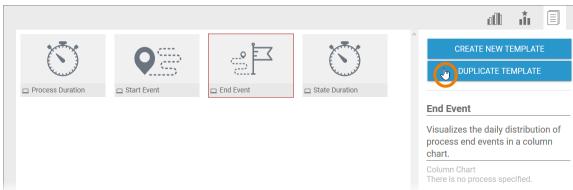
Field

Click in the filter area to open and edit a template's filter settings.

 Reference Configuration Filters for detailed information about filter settings.

Duplicating a Template

You can also use the sidebar to copy a template. Select the template you want to copy and use option **Duplicate Template**:



The **Create Template** wizard will open (refer to [Creating a Template](#) for details). You can change the template settings here or create an exact duplicate via option **Create New Template**. The copy is created and displayed in the user interface where you can edit its settings in the sidebar:

