

# Creating a User

Only users who are member of a group, to which the role **ADMIN** has been assigned, may create a new user. Click **Create New User** to create one.

The dialog for creating users is displayed:

Create User

User Id

holden.caulfield

User Name

Holden Caulfield

Active

☒

Group ID

production

Password

.....

Retype Password

.....

Create User

Cancel

User Id	The user id is needed to login to the Bridge and must be unique in the domain. Letters, numeric characters, and the following special characters are allowed: , : . _ / ( ) = ? } [ ] @ # ! > -
User Name	Letters, numeric characters, space character, and the following special characters are allowed: , : . _ / ( ) = ? } [ ] @ # ! > -
Active	You need to activate the user by selecting the checkbox <b>Active</b> . Only active users can login to the Bridge.
Group Id	The dropdown menu provides all group ids existing in the domain. Depending on your choice, the user will have full or restricted access to the functions of the Bridge (see <a href="#">Group Roles</a> ).
Password	<div>The user will need a password to login to the Bridge. The maximal password length is 50 characters.</div> <div>Make sure that the password ...</div> <ul style="list-style-type: none"><li>• is 8 to 42 characters long.</li><li>• starts with a character.</li><li>• is alphanumeric.</li><li>• contains at least one number.</li><li>• contains only the allowed special characters (!, @, #, \$, %).</li></ul>
Retype Password	Retype the password to ensure correct spelling.

Click **Create User** to save the user definition. The new user will be replicated to each Bridge node instance of the domain.

**Canceling** the user creation will bring you back to the user list.

The new user will be displayed in the user list.