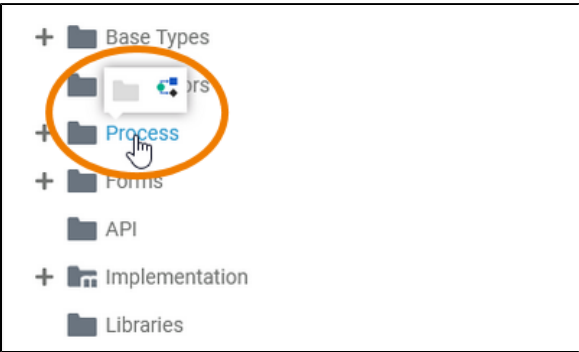
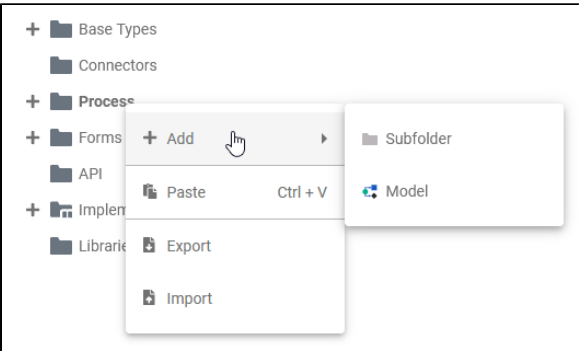


Process

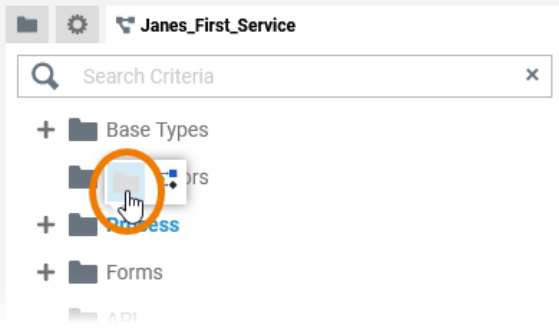
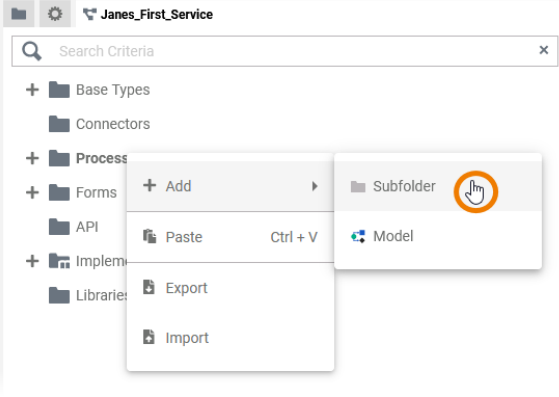
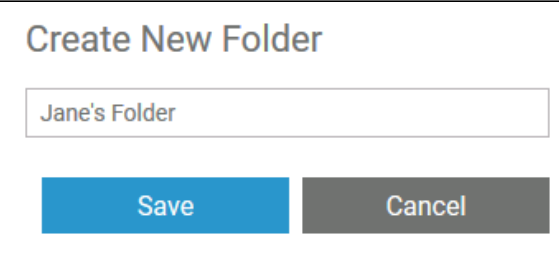
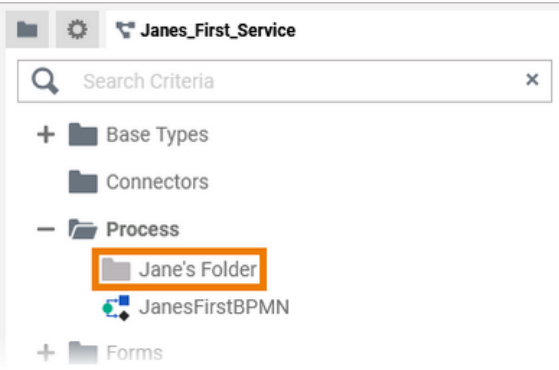
In the **Process** folder you can create new BPMN models. If you create a new [service](#) in the Explorer, it automatically contains a **Process** folder in the [service panel](#).

Process Folder Options

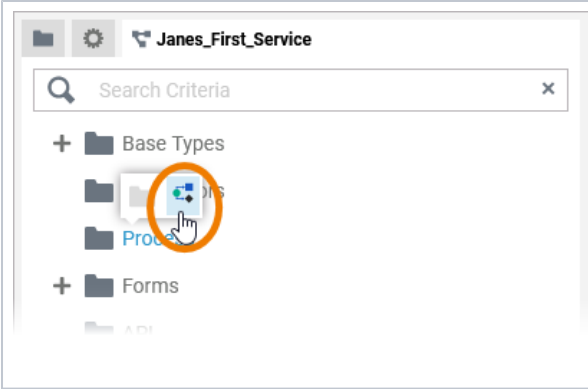
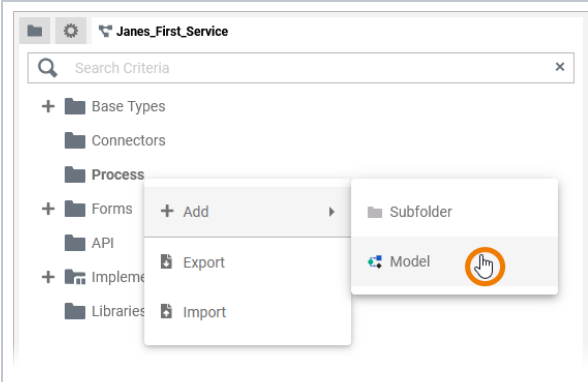
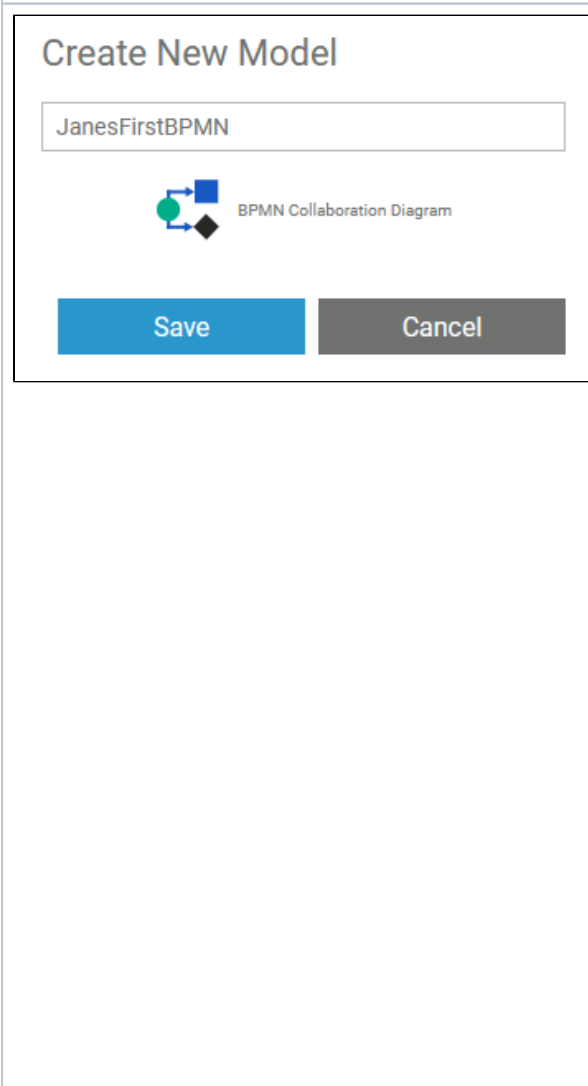
	If you hover over the Process folder, two quick action icons are displayed: • Add Folder • Add Model
	Right click a Process folder to open its context menu. The context menu displays all options available for the Process folder: • Add Subfolder • Add Model • Paste • Export • Import

Adding a Folder

On this Page: • Process Folder Options ◦ Adding a Folder ◦ Adding a BPMN Model ◦ Exporting and Importing ◦ Further Options
Related Pages: • Service Panel ◦ Managing the Service Details ◦ Base Types ◦ Connectors ◦ Single Connector ◦ Process ◦ BPMN Model ◦ Forms ◦ Single Form ◦ API ◦ Implementation ◦ Libraries ◦ Exporting and Importing Service Panel Contents • Working With the Explorer ◦ Services

	Use the quick action icon  Add Folder to add another folder within a Process folder.
	Alternatively, you can add another folder within a Process folder via the context menu by selecting Add Subfolder.
	Enter a name for the folder in the pop-up window Create New Folder. Click Save.
	The new folder is created and displayed in the tree.

Adding a BPMN Model

	In the Process folder you can create your BPMN models. One service can contain several BPMN models. To create a model, hover over the Process folder to display the quick start icons and click  Add Model.
	Alternatively, you can open the context menu of a Process folder and select the option Add Model.
	Enter a name for the BPMN model in the pop-up window Create New Model. Click Save.  Restrictions on Element Names A BPMN model name must be unique within one service. In addition, the following name restrictions apply to all service panel elements:

Element
names
...

- ..
 . must
 not be
 empty.

- ..
 . must
 not con-
 tain
 spaces.
 Exception:
 Spaces
 are al-
 lowed
 in
 operator
 notation
 names.

- .. must not start with numbers.

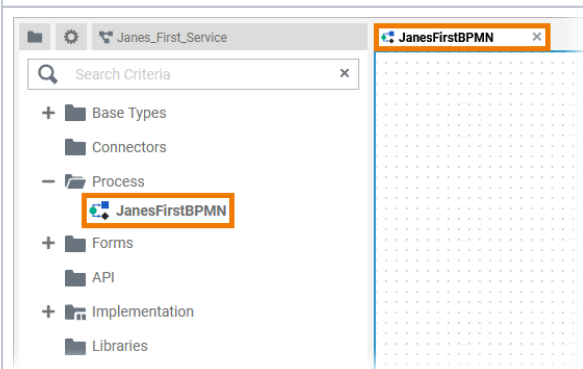
- .. must not end with a period (.).

- .. must not contain one of the following characters: <, >, :, ;, =, /, \, |, ?, *,

- Furthermore, the following strings must not be u

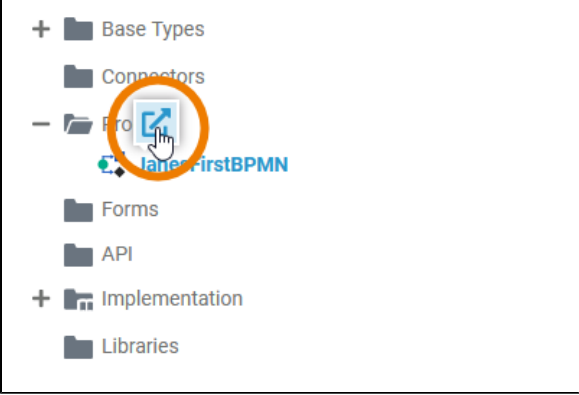
s	e	d	a	s	e	l	e	m	e	n	t	n	a	m	e	s:	C	O	N	,	P	R	N	,	A	U	X	,	N	U	L	,	C	O	M	1	,	C	O	M	2	,	C	O	M	3	,	C	O	M	4	,	C	O	M	5	,	C	O	M	6	,	C	O	M	7	,	C	O	M	8	,	C	O	M	9	,	L	P
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When you create a new model, it opens automatically in a new tab and you can directly start modeling.

✓ Refer to [Working with the BPMN Editor](#) for detailed information.

	The new BPMN model is also displayed in the service panel and you can use option Open  to open it.
---	---

Exporting and Importing

You can export a whole process folder and you are able to import whole folders or single BPMN models to a process folder.



Refer to [Exporting and Importing Service Panel Contents](#) for further information about the possible options.

Further Options



For detailed explanations of the item options in the **Service** panel, such as cut, copy, rename, and delete, refer to [Service Panel](#).