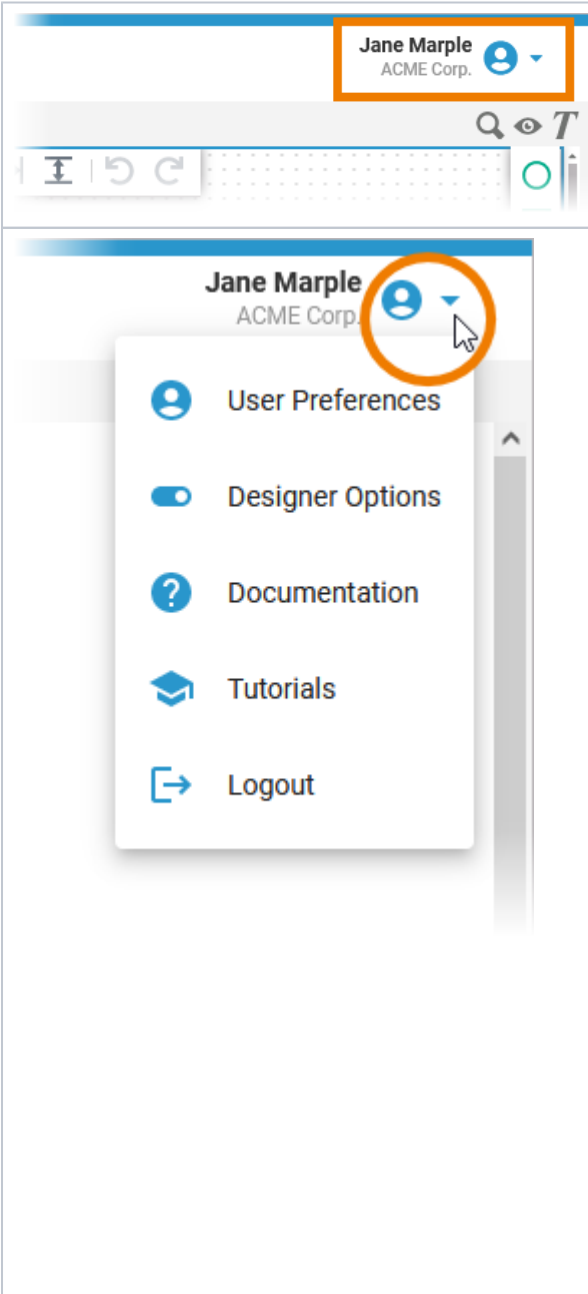







# Setting the User Preferences

## The Header Menu of the Designer



On the right side of the Designer header you can find the header menu. Use the menu to access further functionalities of the Designer.

Open the drop-down menu next to your user name to access all menu options:

Icon	Description
	<b>User Preferences</b> Open the <a href="#">user preferences</a> to view your personal details, to change the display language and to change your password.
	<b>Designer Options</b> Click here to open the <a href="#">Designer options</a> .
	<b>Documentation</b> Select this option to access the <a href="#">Scheer PAS online documentation</a> where you can find user guides to all <b>Scheer PAS</b> components.
	<b>Tutorials</b> Learn more about the components of the <b>Scheer PAS</b> platform by following one of the comprehensive self-learning tutorials in our <a href="#">Scheer PAS Academy</a> .
	<b>Logout</b> Click here to end your <b>Scheer PAS</b> session.

### On this Page:

- [The Header Menu of the Designer](#)
- [Showing the User Preferences](#)
  - [User Data](#)
  - [Organization Data](#)
  - [Changing the Password](#)
- [Designer Options](#)

### Related Documentation:

- [Administration Guide](#)
  - [Managing Users](#)

## Showing the User Preferences

User Preferences

User Data

Organisation Data

Change Password

Login  
jane.marple

First Name  
Jane

Last Name  
Marple

E-Mail  
jane.marple@acme-corp.com

Company  
ACME Corp.

Language Selection  
English

Close

The user preferences open in a pop-up window. The pop-up contains several tabs:

- **User Data**
- **Organisation Data**
- **Change Password**

User Data

User Preferences

User Data

Organisation Data

Change Password

Login  
jane.marple

First Name  
Jane

Last Name  
Marple

E-Mail  
jane.marple@acme-corp.com

Company  
ACME Corp.

Language Selection  
English

Close

Tab **User Data** shows the user-related information of the current user in read-only mode:

- **Login**
- **First Name**
- **Last Name**
- **E-Mail**
- **Company**

i

The user-related information is managed



# User Preferences

User Data

Login  
jane.marple

Language Selection  
English



Organisation Data

First Name

# User Preferences

User Data

Login  
jane.marple

German

English



Organisation Data

First Name

## Changing the Display Language

You can adapt the display language of the PAS platform in the user preferences.

Click option **Language Selection**.

Choose the display language you want to use.

In the default configuration the languages English and German are supported.



It is possible to add more languages to your **ScheerPAS** configuration

ration. See Administration Guide > Customizing PAS for further information.

## Organization Data

### User Preferences

User Data


Organisation Data

Change Password

Organisation	-	Department	IT Department
Phone	+1 609 408 3312	Mobil	-
Fax	-	Country	USA
Street	108, Kearny Avenue		
Zip	USA	City	New Jersey

Close

Tab **Organization Data** shows the organization-related information of the current user in read-only mode.

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Changing the Password

User Preferences

User Data

Organisation Data

Change Password

Old Password \*

MyOldPaSSword

New Password \*

MyN3WPASSword!

Confirm Password \*

MyN3WPASSword!

Submit

If you want to enter a new password, select tab **Change Password**.

- Enter your old password in the first field.
- Enter a new password in the second field.
- Confirm your new password in the third field.

Click **Submit** to apply your changes.

User Preferences

User Data

Organisation Data

Change Password

Old Password \*

••••••••

New Password \*

••••••••

Confirm Password \*

••••••••

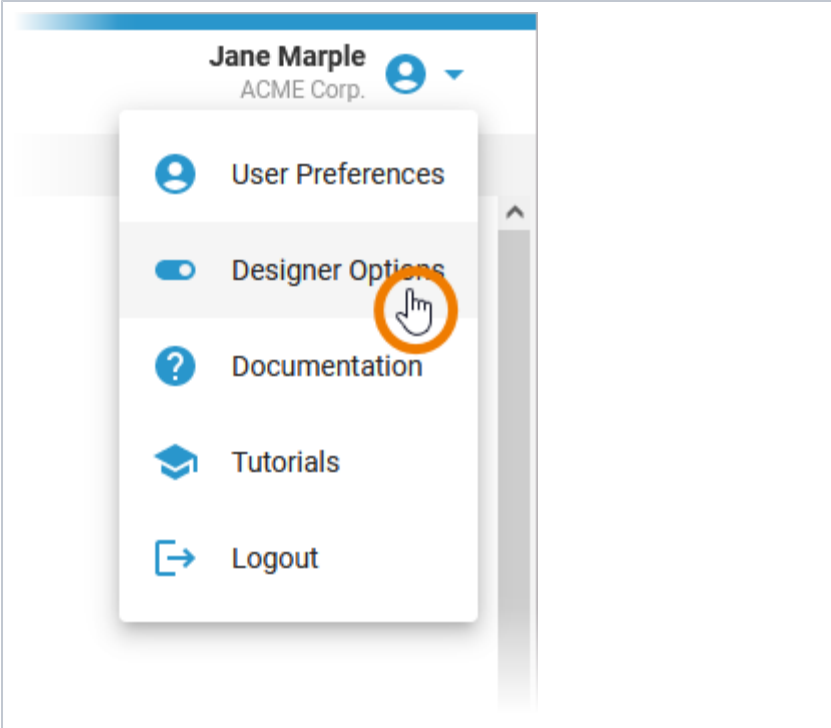
Submit

The two icons in the first input field support you to fill the fields correctly.

Icon	Description
	Hover over this icon to display the password criteria your password has to match.
	By default, the content of the password fields is hidden. You can display your input by tapping the eye icon, for example to prevent input errors.

If you entered invalid data, corresponding notes are displayed below the input fields when you try to save.

Designer Options

	<p>If you open the header menu within the Designer, you can find the menu item <b>Designer Options</b>.</p>		
<div data-bbox="162 861 730 1323"><h3>Options</h3><div data-bbox="203 997 690 1081">Reset Panels</div><hr/><h3>Version</h3><p>pas-23.1.0.1 (2.1.0)</p></div>	<p>The <b>Designer Options</b> open in a sidebar on the right and show the following:</p> <table border="1" data-bbox="982 997 1144 1963"><tr><th>Options</th><td>Use the <b>Reset Panels</b> button to reset all Designer panels in the editors</td></tr></table>	Options	Use the <b>Reset Panels</b> button to reset all Designer panels in the editors
Options	Use the <b>Reset Panels</b> button to reset all Designer panels in the editors		



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Debug Editor

Debug Report

Debug Data Model

If the user has profile **pas\_admin\_user** assigned, the following buttons are available at the bottom of the dialog.



These functions are intended for developers only.